**Resume updated on: Month/Day/Year**

**John Doe RN, BSN, CMCN, US RN**

123 Immigration Street

Philippines, 00000

+63123456789

**CAREER OBJECTIVE**

To work in an institution as a registered nurse where I can utilize my full potential with the help of the health care team towards optimum patient care.

**QUALIFICATIONS**

* **Total of \_\_\_ months of Clinical Experience**
* **Total of \_\_\_ months of Dialysis Experience**
* **84 months Manage Care Experience with UHC and BlueCross Blue Shield**
* **Certified Manage Care Nurse (CMCN)**
* **MCG – Care Guideline Specialist Case Management**
* **Certified Professional in HealthCare Management (CPHM)**
* BLS /ALS
* American Association of Manage Care Nursing member
* Philippine Nursing Association member
* Good knowledge with computer desktop operation and Microsoft office programs.

Exposure to:

USA Healthcare System

Electronic Medical Records

FIM Scoring

Acute Inpatient Rehabilitation criteria

Discharge planning

**LICENSES AND CERTIFICATIONS**

|  |  |
| --- | --- |
| **Institution** | : Texas Board of Nursing |
| **Nursing Registration No.**  **Institution**  **Nursing Registration No.** | : 123456  : New Mexico Board of Nursing  : 987654 |
| **Institution**  **Nursing Registration No.**  **Certification**  **Institution**  **Date Passed**  **Certification**  **Institution**  **Date Passed**  **Certification**  **Institution**  **Date Passed** | : Professional Regulation Commission, Philippines  : 00000  : **Certified Managed Care Nurse (CMCN)**  : American Board of Managed Care Nursing  : February 2018  : **MCG – Care Guideline Specialist Case Management**  : MCG - Health  : December 2017  : **Certified Professional in HealthCare Management (CPHM)**  : McKesson Health Solutions  : October 2012 |

**Nursing School Info**

|  |  |  |
| --- | --- | --- |
| 2003-2007 | **University of Immigration, Charlotte** | Bachelor of Science  in Nursing |

**BEDSIDE NURSING EXPERIENCE**

**March 2018 – Present (23 months +)**

The Medical City, South Luzon

<http://www.themedicalcity.com/>

The Medical City South Luzon is within the healthcare network of **The Medical City Ortigas – a 800 bed JCI accredited Hospital.**

Position: **Staff Nurse, 48 hours / week,** **4-8 Patients** Area: **Medical/Surgical**

Roles, Responsibilities, Skills: JCIA standards

* Adheres to Data Privacy
* Proper Communication & Documentation
* Head to Toe assessment
* Assists Doctor’s Rounds
* Assessing and Proper Carrying out of Doctor’s orders.
* Medication administration
* Intravenous therapy
* Foley Cath, Strait Cath insertion
* Blood Transfusion
* Blood Sugar monitoring
* Suctioning
* NGT insertion, Tube Feeding
* Pain assessment & management
* Coordination with Team members
* Efficient Time Management and Task Delegation
* Heath Teaching
* Ostomy and Wound Care
* Pre and Post op monitoring
* Code Blue Management
* Infection Control
* Pressure Ulcer Prevention
* Fall Prevention
* Patient transfer and transport
* Hospital Information System Management

Equipment: Infusion Pump, Suctioning Machine, ThermoScan, sphygmomanometer, Pulse oximeter, Stethoscope, Nebulizer, Glucometer, Desktop computer, E-Cart, standing scale, Oxygen equipment.

**January 2009 – December 2010 (24 months)**

University of Santo Thomas Hospital - Legazpi

formerly Aquinas University Hospital

UST Hospital Legazpi is a branch of UST Hospital Manila one of the leading hospitals in the Philippines.

Position: **Staff Nurse, 48 hours / week,** **5-10 Patients**

Area: General Nursing Unit - Medical/Surgical/Obstetrics/Pediatrics

ICU Reliever

Roles, Responsibilities, Skills:

* Practices comprehensive nursing care in accordance with professional values and moral
* principles and maintains confidentiality as appropriate.
* Prioritizes client’s needs and delegates aspects of nursing care to other nursing
* personnel within his/her scope of professional responsibility.
* Assesses, plans, implements and evaluates the nursing care of each client in
* accordance with client’s individuality, abilities, culture and choices.
* Assesses the quality and appropriateness of client care and resolves identified
* problems.
* Performs nursing care in response to clients’ needs supported by nursing knowledge,
* research and reflective practice.
* Documents the nursing care of each client from admission to discharge in accordance
* with the general principles and legal requirements for documentation.
* Promotes an environment which maximizes client safety by utilizing infection control
* practices and implementing the standards of clients’ safety programs.
* Collaborates with the multidisciplinary team and acts as a client advocate to ensure high
* quality client care.
* Utilizes and ensures maintenance of equipment and instruments as appropriate.
* Participates in teaching and assessing of junior colleagues.

**VOLUNTEER/OTHER NURSING EXPERIENCE**

**September 2012 – March 2018 (66 months)**

Optum/UHC/UnitedHealth Group

UnitedHealth Group is the largest healthcare company in the world. 2018 No. 5 Fortune company. The Company operates through 2 segments, UnitedHealthcare and Optum.

Position: **Inpatient Care Manager, 40 hours/week.**

**October 2015 – December 2015 (3 months)**

Philippine General Hospital

<http://www.pgh.gov.ph>

The Philippine General Hospital (PGH) is a tertiary state-owned hospital administered and operated by the University of the Philippines Manila, the University **. It is the biggest hospital in the country with a 1,500-bed capacity**

Position: **Volunteer Nurse** Area: **Emergency Room**

**December 2010 – September 2012** **(21 months)**

BlueCross BlueShield of Georgia via

Medicall Philippines Inc.- Acquired by Cognizant

Position: **Utilization Management Nurse, 40 hours/week.**

**SEMINARS AND TRAININGS ATTENDED**

Electrocardiogram Observership Training Program

I.V. Therapy Training Program

Holistic Care Training Program

Basic ECG and Arrhythmia Recognition Course

Basic Life Support Training

Advance Life Support Training

Health Informatics Seminar